



## **Smoking Policy**

### **Rationale**

***Alwoodley, Roundhay and Moortown Children's Centres place the health, safety and welfare of children, parents and staff as its highest priority. This policy has been developed to protect all employees, service users, customers and visitors from exposure to second hand smoke. Exposure to second hand smoke (passive smoking) increases the risk of lung cancer, heart disease and other illnesses and will take all reasonable steps to protect the service users.***

***Alwoodley, Roundhay and Moortown Children's Centres operates a strict no smoking policy in its premises and grounds to protect the children, staff and service users.***

### **Aims**

- It is the policy of Alwoodley, Roundhay and Moortown Children's Centres that our premises are smoke free and all children employees and visitors to Centres have a right to be in a smoke free environment.
- The policy shall come into immediate effect and be reviewed by the Children's Centre Services Manager as required.
- Smoking is prohibited throughout anywhere in the Centres, with no exceptions. This includes staff vehicles that are used to transport children, to comply with legislation.
- This policy applies to all employees, parents, contractors, children and visitors.

### **Implementation of Policy**

Overall responsibility for policy implementation and review rests with the Children's Centre Services Manager.

- All members of staff are obliged to adhere to and facilitate the implementation of the policy.
- The Children's Centre Services Manager shall inform all existing employees and contractors of the policy and their role in the implementation and monitoring of the policy.



- All new parents and employees will receive a copy of the policy on recruitment/induction. 'No smoking' signs will be clearly displayed at the entrances to and within premises.
- If staff or parents wish to smoke this must be done outside Centre buildings and grounds and away from where children can see.

### **Non-Compliance Measures**

- Staff disciplinary procedures will be followed if a member of staff does not comply with this policy.
- Other persons who do not comply with the smoking law are also liable to a fixed penalty fine and possible criminal prosecution.

### **Help to Stop Smoking**

The NHS offers the following free services to help smokers give up:

- Local NHS Stop Smoking Services – you are four times more likely to give up smoking with the support of your local NHS Stop Smoking Service and nicotine gum and patches. Call the NHS Smoking Helpline on 0800 169 0169 to find your local service or text 'give up' and your full post code to 88088.
- The NHS Smoking Helpline - you can speak to a specialist adviser or request resources by calling 0800 1690 169 (lines are open daily from 7am to 11pm).

***Any questions or concerns regarding this policy should be made to the Children's Centre Services Manager.***